

# **Preliminary Scope and Schedule for Green Valley Road Corridor Analysis County Line to Lotus Road**

## **Preliminary Scope & Schedule**

### **Task 1. Preliminary Scope, Schedule, and Cost Development**

Description: Draft scope of work, cost and schedule.

Labor: County Staff

Estimated Completion Date: 9/11/13

### **Task 2. Presentation to Board of Supervisors**

Description: Preliminary presentation to Board of Supervisors (Board) to discuss draft scope of work, cost and schedule. Public outreach to obtain further input in finalizing the scope of work. Staff will return to the Board after public outreach.

Labor: County Staff

Estimated Completion date: 9/30/13

### **Task 3. Synchro Purchase**

Description: Upon Board approval, staff will purchase Synchro software to enable staff to run micro level analysis (i.e., intersections).

Labor: County Staff

Estimated Completion Date: 11/30/13

### **Task 4. Public Outreach**

Description: Public outreach/input on scope for the Green Valley Corridor Analysis. Task includes staff time to send out notifications via County website and local papers.

Labor: County Staff

Estimated Completion Date: 10/24/13

### **Task 5. Update Scope, Cost & Schedule**

Description: Based on input from public outreach, staff to update scope of work, cost & schedule.

Labor: County Staff

Estimated Completion Date: 11/7/13

**Task 6. Presentation to Board of Supervisors**

Description: Based on the updated scope, cost & schedule as a result of the public outreach, staff to recommend that the Board move forward with project. Staff to recommend a preliminary budget, a portion of which would be awarded to a traffic engineering consultant. The proposed budget will include staff time, consultant contract, and the cost of Synchro software for micro-simulation analysis capabilities.

Labor: County Staff

Estimated Completion Date: 12/10/13

**Task 7. Contract with Qualified Traffic Engineering Consultant**

Description: Finalize contract with qualified Traffic Engineering Consultant and route to appropriate divisions for signature.

Labor: County Staff

Estimated Completion Date: 1/24/14

**Task 8. Definition of Study Area**

Description: Refine definition of study locations and scope of work with consultant and CDA Long Range Planning Staff.

Labor: Consultant & County Staff

Estimated Completion Date: 1/31/14

**Task 9. Field Visit and Road Characteristic Information Gathering**

Description: Conduct field visit and gather inventory of roadway characteristics.

Labor: Consultant & County Staff

Estimated Completion Date: 2/14/14

**Task 10. Traffic Count Gathering**

Description: Perform analysis of historical counts within the study area to determine if current traffic counts still reflect existing conditions.

Labor: Consultant & County Staff

Estimated Completion Date: 2/21/14

**Task 11. Roadway Segment and Intersection Information**

Description: Administer AM and PM Peak Period turning movement traffic counts for up to 5 intersections and 5 roadway segments (three-weekday tube counts). Based on the findings of Task 10, consultant will consider using the most recent turning movement counts from the Dixon Ranch Work Order#5 Traffic Impact Analysis or the recent Travel Demand Model update.

Labor: Consultant & County Staff

Estimated Completion Date: 2/21/14

**Task 12. Gather Accident Data**

Description: Acquire and process by location the three most recent years of Statewide Integrated Traffic Records System (SWITRS) collision data covering approximately eleven (11) miles of Green Valley Road from the County line to Lotus Road.

Labor: Consultant & County Staff

Estimated Completion Date: 2/21/14

**Task 13. Identification of Traffic Operational Deficiencies**

Description: Analyze existing traffic counts at intersections and roadway segments (up to twelve (12) intersections and five (5) roadway segments) using the Highway Capacity Manual (HCM) 2010 methodologies. Identify traffic operational deficiencies and suggest improvements.

Labor: Consultant & County Staff

Estimated Completion Date: 2/28/14

**Task 14. Identify Accident Types & Causes**

Description: Evaluate accident data and identify predominant accident types and causes. Recommend safety improvements.

Labor: Consultant & County Staff

Estimated Completion Date: 2/28/14

**Task 15. Memo of Results**

Description: Produce a draft memo with appropriate graphics and tables, summarizing results and findings of the traffic and accident analysis. Prepare a final memo after one round of consolidated comments.

Labor: Consultant & County Staff

Estimated Completion Date: 3/24/14

**Task 16. Meetings**

Description: Three (3) project meetings with Consultant and Designated County Staff

- (1) Scoping Meeting with Public
- (2) Meeting to finalize scope of project
- (3) Meeting to Discuss Results

Labor: Consultant & County Staff

Estimated Completion Date: Dates to be determined

**Task 17. Public Outreach**

Description: Public outreach to discuss results from Green Valley Corridor Analysis prior to Board of Supervisors Presentation.

Labor: County Staff

Estimated Completion Date: 4/23/14

**Task 18. Final Board Presentation of Findings and Recommendations**

Description: Staff to provide final presentation summarizing results and recommendations for mitigations.

Labor: County Staff

Estimated Completion Date: 5/20/14